

# Edit Content Checklist

## Edit Content Checklist

Yes/No	Did I:	Notes
	Present a clear thesis and main points?	
	Write a substantial introduction and conclusion?	
	Write well-constructed paragraphs?	
	Vary paragraph lengths?	
	Include appropriate transitions?	
	Write a strong title?	
	Present a picture that answers the assignment or purpose of the project within the correct length requirements?	
	Communicate my message with words that will resonate with readers?	
	Bring data to life through meaningful examples and explanations?	
	Transmit any intended body language through written words?	
	Pay close attention to grammar, punctuation, spelling, and word usage?	
	Use a variety of grammar checking tools?	
	Format the document, citations, and references correctly?	
	Analyze and categorize the most common and repeated types of errors for future reference?	
	Use my mastermind support group to help uncover blind spots in my work?	